

# UPCOMING FRONTLINE FOCUS TRAININGS

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## JOB READINESS TRAINING BASICS MARCH 27 | 9AM-4PM

Through this training, gain access to a comprehensive packet of JRT activities and resources that you can immediately implement in your classroom. This training, designed in partnership with Literacy Works, is ideal for job readiness instructors and administrators.

## INTRO TO FINANCIAL COACHING APRIL 11 | 9AM-12:30PM

Financial coaching is an emerging intervention that assists low-income families achieve financial well-being. In this half-day session, participants will receive an introduction to financial coaching best practices, practical tools and resources. Additionally, you will investigate how to balance financial coaching, education, case management, and financial counseling.

## DOCUMENTATION OF CASE NOTES APRIL 12 | 9AM-1PM

Do you often feel rushed to complete case notes between appointments? Do you struggle with what needs to be included? Or left out? Through this training, learn to write more concise, clear, relevant and useful case notes.

**EXPAND YOUR NETWORK.  
BUILD YOUR SKILLS AND  
KNOWLEDGE.  
ADVANCE YOUR CAREER.**

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**FOR MORE INFORMATION  
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**Register at [cjc.net/Frontline-Focus](https://cjc.net/Frontline-Focus)**