

Upcoming Frontline Focus Trainings!



FRONTLINE FOCUS
THE CHICAGO JOBS COUNCIL
TRAINING INSTITUTE

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Register and find out more:
<http://cjcn.net/frontline-focus/>



From Records to Reentry | September 13 & 14

Job seekers with criminal records face unique, unjust and often overwhelming challenges to finding employment. Through this training, learn to better support returning citizens in navigating this complex system, accessing available resources, and ultimately, securing a quality job.

After attending this training, you will be able to:

- Navigate the Illinois Criminal Justice System
- Connect your job seekers to available legal remedy resources
- Coach your job seekers through resume development and interview prep
- Engage employers to hire job seekers with criminal records

Career Foundations Teacher Training | October 3 & 5

This two-day train-the-trainer course jointly created by Women Employed and City Colleges of Chicago helps adults with literacy needs: assess their skills and interests, explore locally-available career pathways, choose a focus area or sector, and craft a plan and timeline to get to college—even if college isn't their immediate next step. Through this training, learn to facilitate the course modules and help your job seekers plan for a sustainable, long-term career!

After attending this training, you will be able to:

- Utilize the Career Foundations curriculum including the daily lesson plans and accompanying materials
- Help students assess their skills and interests
- Match them with appropriate occupational programs and support services
- Reinforce the concept of stackable credentials

Conducting Quality Intake Assessments | October 4

The intake process: you have a limited amount of time to fill out forms and ask sensitive questions while somehow trying to build rapport – not so easy! Through this training, learn strategies to build a better relationship with your job seekers to work towards their employment goals.

After attending this training, you will be able to:

- Create a better relationship with your job seekers through the intake assessment process
- Actively listen to both verbal and non-verbal cues to truly get to know your job seeker
- Use a strengths-based approach to assess job seeker skills, interests, and goals